

CONSTITUTIONAL RULES
BYE-LAWS AND REGULATIONS

THE VINTAGE MOTOR CYCLE CLUB OF W.A. (INC.)

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INCORPORATING AMENDMENTS

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CONSTITUTIONAL RULES

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THE VINTAGE MOTOR CYCLE CLUB OF W.A. (INC.)
CONSTITUTIONAL RULES

TITLE

1.

1. This body shall be called “The Vintage Motor Cycle Club of W.A. (Inc.)”, hereinafter termed “the Club”.

OBJECTS

2. The objects of the Club shall be:
 - (a) To encourage the ownership, use and preservation of motorcycles and other similar vehicles more than 25 years of age.
 - (b) To organise, cause to be organised or assist in the organisation of rallies, sporting events and other events as may be in the interest of the object as defined in 2(a).
 - (c) To actively foster the preservation of all records, data, objects and miscellanea pertaining in any way to the history of motor-cycles and other vehicles and associated matters.
 - (d) To provide through its Officers and organisation such services as may be required by members to further the objects of the Club, and as may be defined in the General Rules.
 - (e) To safeguard the rights and privileges of its members and to take action, where advisable, in cases where general principles affecting the Club’s objects or the rights of motorcycles are involved.
 - (f) To publish a magazine which shall report upon the activities of the Club.
 - (g) The assets and income of the club shall be applied solely in furtherance of its above mentioned objectives and no portion shall be distributed directly or indirectly to the members of the organisation except as a bona fide compensation for services rendered or expenses incurred on behalf of the organization.

MEMBERSHIP

3. (a) Membership of the Club shall be available to any person who owns or has owned a motorcycle in accordance with rule 2(a) or any person interested in the aims and objects of the Club. Grades and conditions of membership and such subscriptions or fees as may be payable shall be defined in the General Rules of the Club.
- (b) Family membership entitles a member, the member's spouse and any children up to 18 years of age, full club privileges with the exception of:
[1] Only one vote per family membership at meetings.
[2] Only one club magazine per family membership.
- (c) Family membership rates are available at a rate determined by the Management Committee during the annual review process and ratified at the Annual General Meeting, such rate not to exceed 25% above the ordinary membership rate.
- (d) Membership is optional at 1 – 5 years (payment of fees) (with no increase in fees to be applied during that time). No nomination fee payable by current members wishing to take advantage of family membership benefits.
- (e) At the discretion of the Management Committee, sections of the club outside the Perth metropolitan area may be subsidized by refunding a percentage of their subscription. Such sections must provide a current financial membership list, machine examination details and a financial statement (annually).
- (f) At the discretion of the Management Committee a reduced membership fee may be available to country members whose usual place of abode lies outside 100 km from the club headquarters. The rate will be determined by the Management Committee during the annual review process and ratified at the Annual General Meeting.

2.

4. In the event of a grave breach, by a member of the Club, of the Rules and Regulations of the Club or of conduct on the part of a member rendering it desirable that they should cease to be a member, a meeting of the Management Committee shall be convened, at which such member shall be invited to attend, to enquire whether a case for expulsion has arisen or not. In the event of the member, in the opinion of the Management Committee, being guilty of reckless driving of an unsportsmanlike or aggressive nature or prejudicial to the interests of motor cycling, or the Club, they shall be called before the Management Committee and, failing a satisfactory explanation they may be cautioned or required to resign their membership.
The proceedings of the Management Committee on any resolution under this rule shall not be invalid by virtue of the non-attendance of the member whose conduct is under consideration. In the event of any member being expelled or requested to resign the balance of any unexpired portion of any subscription paid will be forfeited.
5. PATRON – The position of Honorary Patron may be given to an elder of the Club. This shall be a non-executive position. However, in the event of the Management Committee becoming inoperative for whatever reason, the Honorary Patron shall assume the position of Executive Officer of the Club. The Patron shall be elected at the Annual General Meeting and hold this position until the next A.G.M.

OFFICERS

6. The Club shall have as its officers a President, Vice-President, Secretary, Treasurer, Editor, Membership Secretary, Machine Registrar and Events Co-ordinator.
7. (a) The affairs of the Club shall be conducted by a Management Committee which shall consist of the following officers: Club President, Vice-President, Secretary, The Treasurer, The Editor, Machine Registrar and five other duly elected members and/or officers.
Two of the elected members shall retire in rotation annually but shall be eligible for re-election without further nominations, together with any other members nominated in writing to the Secretary at least thirty

days before the Annual General Meeting. Their election at the A.G.M. shall be by ballot using a simple majority. (cont. P4)

3.

The Management Committee shall appoint sub-committees as required and appropriate members of the club may be co-opted to serve on the Management Committee or any sub-committee as required. Officials or members so co-opted shall not, however, be entitled to vote at meetings of the Management Committee but may vote at any sub-committee meetings provided that the consent of the Chairman of the appropriate sub-committee has been given.

4.

- (b) The Club's Immediate Past President shall, if they so wish, act as an ex-officio member of the Management Committee and shall be entitled to speak or record a vote on any matter before the Committee.
- (c) The Management Committee will manage the affairs of the Club in accordance with the rules of the Club.
They shall meet at least six times in a year.
They shall at all times manage the Club in accordance with any known majority wishes of the members.
They may elect to the Committee of Management any elected official of the Club whom they think may be necessary, such election to be confirmed or otherwise at the next subsequent Annual General Meeting. They may co-opt any person to the Committee for a period not exceeding four months.
- (d) The Management Committee shall appoint such special purpose committees as may be necessary from time to time to assist in the Management of the Club's affairs.
Any such committee shall include at least one member of the Management Committee.
- (e) Every Committee of the Club constituted under these rules shall:
 - (1) Be empowered to co-opt, for a specific purpose, anybody (member or non-member).
 - (2) In the event of any member of the Committee no longer continuing to serve on that Committee, be empowered to co-opt any eligible Club member to take the place of the retiring member and to serve until the next elections to that Committee, when such co-opted member shall be eligible for election without further nomination.
- (f) Members shall hold themselves bound, in all cases of dispute or disagreement as to the interpretation of the rules of the Club, to accept the decision of the Management Committee.

- (g) Appeal against such decisions may be made to the Club President subject to the appeal being supported by at least ten members. Upon receipt of such an appeal in writing setting out the nature of the appeal and bearing the signatures of the supporting members, the President shall within twenty eight days co-opt the services of at least four serving Club Officials to form an appeal committee to consider the matter and their decision shall be final.
- (h) A Common Seal of the Club shall be provided and kept in the custody of the Secretary of the Club. The fixing of the seal of the Club to any document shall be authorised by the President and Management Committee of the Club.

5.

- 8. For administrative purposes the Club may be divided into Sections, as many being formed as may be necessary from time to time. The Management Committee shall determine the number of sections in being. Sections may be defined by geographic areas or by specific activity.

ANNUAL GENERAL MEETING

9. (a) In accordance with the provision of incorporation, members of the Club will hold annually a general meeting within four months of the end of the financial year, at a time, place and date to be decided by the Management Committee. At this meeting seven members constitute a quorum.
- (b) Every member resident in W.A. shall receive at least thirty days notice of such a meeting by notice published in the Club Magazine or other expedient means. The dispatch to a member's address of a magazine or letter shall be considered sufficient for this purpose.
- (c) The A.G.M. shall be held for the following purposes:
- (1) To elect the Officers of the Club.
 - (2) To elect the Management Committee.
 - (3) To consider Officer's reports.
 - (4) To consider such other business as the Management Committee may bring before the meeting.
 - (5) To consider any proposition that a Section has placed, in writing before the Secretary at least 30 days before the date of the meeting.
 - (6) To consider any proposition that a member has placed, in writing, before the Secretary at least 30 days before the date of the meeting.
- (d) If any resolution is passed at any Annual General Meeting (whether for alteration of the rules or otherwise) or if any resolution is rejected at any Annual General Meeting, then in any such case, if in the opinion of the Management Committee it would be injurious to the Club that such resolution should be carried into effect (in the one case) or that it would be beneficial to the Club that the resolution should be passed (in the other case), the Management Committee may within sixty days of the resolution having been passed or rejected (as the case may be) submit the same to the vote by ballot of all members qualified to vote, by means of voting papers and the matter in question should be decided by a simple majority. The Counting of the votes shall be conducted under the supervision of the Scrutineers appointed at the Annual General Meeting.

- (e) Any Annual General Meeting duly constituted may adjourn to such time within sixty days and such places as the members present direct, and every adjourned meeting shall be deemed to be a continuation of the original meeting and no notice thereof need be given. No business shall be brought up at an adjourned meeting which could not have been transacted at the original meeting. At any adjourned A.G.M. seven shall form a quorum.
- (e) The votes at any Annual General Meeting, Adjourned Annual General Meeting or Extraordinary General Meeting shall be counted by the Scrutineers. NO matter will be considered to be carried unless at least 75% of the votes (excluding spoilt or otherwise void votes in the case of ballot) are for the resolution, amendment or such other matter as is being voted upon, except on the question of a ballot of aforesaid.
- (f) An Extraordinary General Meeting shall be convened by the Club Secretary within three months of receiving a written demand to do so, signed by one tenth of the members of the Club, or upon a minute being passed instructing the Secretary so to do by the Management Committee. Such demand or minute shall contain particulars of any resolution to be proposed at such meeting. The Secretary of the Club in complying with this rule shall give all members of the Club notice of the meeting in accordance with rule 9(b) and the resolution to be proposed at the meeting.
- (g) Annual General Meetings, Extraordinary General Meetings and other General Meetings of the Club shall be conducted in accordance with the Standing Orders and Model Agenda contained in the appendix to the rules. The Agenda and Orders shall be the basis for the conduct of all Sectional General Meetings and all Committee and Sub-Committee meetings.

(cont. P8)

- (h) The rules of the Club shall be divided into three groups which shall be known as CONSTITUTIONAL RULES, GENERAL RULES AND BYE-LAWS.
- (i) Constitutional Rules shall only be altered or amended subject to a proposal for such amendment placed before an A.G.M. or Extraordinary General Meetings, being carried. In which case a referendum shall be held and a majority of 75% of the votes cast shall be required to decide the question. Such variations shall take effect from the first General Meeting following the referendum.
- (j) General Rules shall only be introduced or amended by a proposal placed before an A.G.M. or Extraordinary General Meeting being carried. Such variations shall take effect from the date of the meeting unless the Management Committee give notice of referendum under Rule 9(d) in which case the variation will be suspended until the result of the referendum is known.
- (k) No General Rule may contravene any Constitutional Rule.
- (l) The appendices to the General Rules shall hold the same force as a General Rule and shall only be amended as in rule 9(k).

8.

- 10. (a) Bye-Laws may be introduced, varied or withdrawn by the Management Committee at any time. Such Bye-Laws shall have immediate effect and shall be considered as having force as a General Rule.
- (b) Bye-Laws shall be restricted to the definition of the activities, responsibilities and terms of reference of Officials, Special Purpose Committees and Sub-Committees and the operation and management of the Club's services.
- (c) Bye-Laws may be amended by placing a proposal before any Annual General Meeting or Extraordinary General Meeting.
- (d) No Bye-Law may contravene any General Rule.

DISSOLUTION

11. (a) In the event that a motion placed before an A.G.M., or Extraordinary General Meeting, for the dissolution of the Club, is carried a referendum shall be held and a majority of 75 percent of the votes cast shall be required for the motion to succeed.
- (b) If upon the winding up or dissolution of the Association there remains after satisfaction of all debts and liabilities any property whatsoever the same must not be paid to or distributed among the members, or former members. The surplus property must be given to or transferred to another Association incorporated under the Act which has similar objects and which is not carried out for the purposes of profit or gain to its individual members, and which Association shall be determined by resolution of the members

STANDING ORDERS FOR THE CONDUCT OF MEETINGS

These standing orders are applicable to the conduct of all meetings and are supplemented by specific rules within the General Club Rules for particular meetings. In cases of difference the General Rules shall be considered as superseding the Standing Orders and will take precedence over them.

1. CHAIRMAN'S RULING: A Member speaking shall resume their seat upon the Chairman rising and no other member shall rise until the Chairman is again seated. The ruling of the Chairman on any question shall be final unless challenged by not less than four members, and thereafter 75% of the members present shall vote in support of such challenge.
2. MINUTES: The Secretary shall keep minutes of the proceedings of the meeting.
3. SPEECHES: No Member shall be allowed to speak more than once upon any subject before the Meeting, unless in Committee, or on a point of order, or explanation, except the mover of the Original Motion as defined in Standing Order 6. But on an amendment before moved, any member, even though they have spoken on the Original Motion, may speak again on the amendment. The period of time for which a member may speak can be limited at the Chairman's

discretion. Members wishing to raise points of order or explanation must first obtain the permission of the Chairman and must rise immediately the alleged breach has occurred. Any member may formally second any motion or amendment and reserve their speech until a later period in the debate.

9.

4. MOTIONS AND AMENDMENTS: The first proposition on any particular subject shall be known as the Original Motion and all succeeding propositions on that subject shall be called amendments. Every Motion or amendment must be moved and seconded before it can be discussed. No amendment may be put which negates or contradicts the Original Motion. No Original Motion may in itself be negative. Riders may be added to propositions in the same way as amendments may be introduced to amend them.
5. SUBSTANTIVE MOTIONS: If an amendment be carried, it displaces or alters the Original Motion and becomes the substantive motion, which shall be put to the vote, and if carried shall then become a resolution of the meeting.
6. RIGHT OF REPLY: The mover of the Original Motion shall, if no amendment be moved, have the right to reply at the close of the debate upon such motion. When an amendment is moved, the mover shall be entitled to speak on it and at the close of the debate on such amendment shall reply to the discussion, but shall introduce no new matter. The question shall then be put to the vote immediately and under no circumstances shall any further discussion be allowed once the question has been put from the Chair. The mover of an amendment shall not be entitled to reply.
7. WITHDRAWALS OR ADDITIONS: No motion or amendment which has been accepted by the Chairman shall be withdrawn without the unanimous consent of the meeting. Neither shall any addendum or rider be added to a motion which has once been accepted by the Chairman without such consent. Should any member dissent, the addendum or rider must be proposed, seconded and treated in the way of an ordinary amendment or rider.
8. CLOSING DEBATE: The motions for the previous question, next business, adjournment (see Standing Order 14) or the closure of debate may only be moved and seconded by members who have not previously spoken at any time during the debate. No speeches shall be allowed on such motions. In the event of the closure being carried, the mover of the Original Motion shall have the right to reply before the question is put. Should any of the motions in this Standing Order be defeated, fifteen minutes shall elapse before it can be accepted again by the Chairman, unless in the Chairman's opinion the circumstances have materially altered in the meantime.

9. VOTING: At all meetings of the Club every member shall have one vote. No votes by proxy are valid at any meetings of the Club. At all meetings of the Club the Chairman of the Meeting, in all cases of equality of votes, shall have a casting vote in addition to the Chairman's own as a member. Votes on any resolution or matter shall be given by a show of hands at all Club Meetings with the exception of elections under rule Constitutional Rules 7(a), unless the Chairman of the Meeting, or ten members present request that the question of a ballot be held on the matter under discussion. In which case the question of whether to hold a ballot shall be voted on by a show of hands. If on any vote fewer than half of those present cast a vote either be it pro or contra then the motion shall be deemed as defeated.
10. RESCINDMENT OF RESOLUTIONS: No resolution shall be rescinded or amended at the same meeting at which it is passed.
11. SELECTION OF SPEAKERS: Every member shall stand when speaking and shall address the Chairman as "Mr (or Madam) Chairman". When more than one member rises to speak, the first to rise shall be given precedence, the decision resting with the Chairman.
12. CONDUCT: If any member interrupts the speaker, or uses abusive language or causes a disturbance or refused to obey the Chairman when called to order, they shall be named by the Chairman. They shall then be expelled from the meeting and shall not be allowed to enter again until an apology satisfactory to the meeting has been given. No member shall leave the meeting before its conclusion without the permission of the Chairman.
13. ADJOURNMENT: Any member who has not already spoken upon the proposition under debate may move the adjournment of the question under discussion or the adjournment of the meeting. The mover of the motion upon which the adjournment has been moved shall be allowed to reply on the question of adjournment, but such reply shall not prejudice their rights of reply on their own motion.
In the event of such a motion being lost it shall not be moved again, except in accordance with Standing Order 8.
14. SUSPENSION OF STANDING ORDERS: On any matter of urgency the Chairman may accept a motion of the suspension of Standing Orders. The member moving such suspension must clearly state the nature and urgency of

their business, the number of Standing Orders affected and the length of time (not exceeding 30 minutes) they desire such suspension to last. No suspension shall take place except by a 75% majority vote of the members present.

11.

GENERAL RULES

1.
 - (a) The Management Committee shall appoint as may be necessary from time to time Club Officials to undertake specific duties in connection with the Management of the Club's affairs.
 - (b) Such officials who will include Membership Secretary, Machine Registrar, Dating Officers, Spares Official, Club Librarian and other as appointed will be governed by the Bye-Laws related to such office and may be requested to act as members of Sub-Committees or Special Purpose Committees. Such Officers will report to the Management Committee via a Management Committee Member.
 - (c) The Management Committee shall be empowered to pay honoraria to members in respect of services rendered to the Club.
 - (d) The Management Committee shall be empowered to employ on a casual basis such staff, services or labour as may be required, from time to time, in connection with the management of the Club's affairs.
 - (e) The Management Committee shall be empowered to acquire by gift or purchase assets relative to the defined object of the club. They shall hold on behalf of, sell, loan or hire such assets, as may be in the best interest of the Club.
The conditions of such sales, loans or hiring shall be made in accordance with the relevant Bye-Laws.
 - (f) Club Officials and elected members of the Management Committee shall be entitled to recover from the Treasurer any reasonable expenses incurred in the course of performing their duties.
 2.
 - (a) The Club President shall be elected at alternate A.G.M.s and shall hold Office for a period of two years, nominations for the office of President may be made by any member in writing prior to the relevant A.G.M.
 - (b) The Club President shall act as the acknowledged leader and spokesperson of the Club at all times and it is the President's duty to further in every possible way the objects of the Club. The President shall preside at the A.G.M. or any E.G.M. The President shall form and act as Chairman of the Presidents Appeal Committee.
 - (c) The Club President may attend any Club meeting where The President shall be entitled to record a vote on any matter placed before such a meeting.
 - (d) The Club President shall also undertake the office of Club Chairman.
 - (e) The Club President may call upon the Immediate Past President to act as the President's deputy.
- 12.**
3.
 - (a) The Club Secretary shall be appointed by the Management Committee. If necessary nominations for the office of Secretary may be made by any member in writing, prior to the A.G.M.
 - (b) The Club Secretary shall be the Chief Executive Officer of the Club, and shall act as Secretary to the Management Committee, to any A.G.M. or E.G.M. The Club Secretary shall compile minutes of such meetings and maintain the minute books in good order and safekeeping. The Club Secretary shall perform such other duties as may be laid down in relevant Bye-Laws.
 4.
 - (a) The Club Treasurer shall be elected at the A.G.M. and shall hold office for a period of one year, nominations for the office of Treasurer may be made by any member in writing prior to the A.G.M.
 - (b) The Club Treasurer shall be the Chief Financial Officer of the Club, and shall have charge of the Club's Bank Accounts into which shall be paid all entrance fees, subscriptions and other income from any source.
 - (c) The Club Treasurer shall have general authority to make payments from Club funds of a normal and/or recurring nature without any special permission being obtained. The decision of the Management Committee or such Financial Committee as may exist, as to what is a normal and/or recurrent payment shall be final.
 - (d) The Club Treasurer shall maintain full and proper records of all income and expenditure and such other information as may be necessary. The Club Treasurer shall prepare annually a financial statement and balance sheet which duly audited shall be presented for approval at the A.G.M.
 - (e) The Club Treasurer shall maintain a record of all the Club's assets, their location and value. To this end, it is incumbent upon any member having custody of any asset of the Club to inform the Treasurer of their nature, location and value and of any change which

may occur. The financial year of the club shall be from the 1st July to 30th June.

(f) The Club Treasurer shall act as Financial Adviser to the Management Committee and shall perform such other duties as may be laid down in relevant Bye-Laws.

(g) The Club Treasurer may/shall also act as Membership Secretary.

5. (a) The Club Editor shall be elected at the A.G.M. and shall hold Office for a period of one year, nomination for the office of Editor may be made by any member in writing prior to the A.G.M. (cont. P14)

The Club may decline any application for membership without stating a reason.
(cont. P15)

14.

- Following election of the Editor members shall be elected to fulfil the positions of printer, typist and publication officer to serve on the magazine sub committee. The editor shall represent this sub committee at Management Committee meetings.
- (b) The Club Magazine sub committee shall be responsible for the publication and distribution of the magazine. The magazine shall include within its context such notices and proceedings of meetings as may be directed by the Management Committee or as may be defined by the Club's rules. In all other respects the Editor's decision as to the content of the magazine shall be final.
- (c) The Club Editor shall act as Editorial Adviser to the Management Committee upon any publication which they may authorise and shall perform such other duties as may be held down in relevant Bye-Laws.
6. The Events Co-ordinator shall record and supervise the calendar of events. The organisers of events shall inform the Co-ordinator of all relevant details pertaining to a specific event. The Co-ordinator shall ensure that the organisers are fully conversant with all the requirements of the Club Bye-Laws.
7. The Machine Registrar shall report to the Management Committee and shall maintain a current list of all machines licensed by club members and ensure that such machines are examined in accordance with the Bye-Laws. The Machine Registrar may also act as Senior Vehicle Scrutineer.
8. The Senior Vehicle Scrutineer shall report to the Management Committee and shall be assisted by Vehicle Scrutineers nominated by the Senior Vehicle Scrutineer.
9. There shall be two Machine Dating Officers elected at the A.G.M. One Officer shall be responsible for Veteran and Vintage Machines and the other for Post Vintage and Post War Machines. The Dating Officers shall report to the Management Committee via the Secretary.
10. (a) Membership of the Club is available to any person subject to the provisions of the Club's rules. Family membership, "Immediate" in accordance with constitutional rules 3b, 3c and 3d.

- (b) The Patron, Life Members and Honorary Members and Active Senior Members shall be exempt from the payment of Annual Fees. The Management Committee is required to conduct an annual review of club fees and charges and make necessary recommendations for any adjustments to the Annual General Meeting. The Annual subscription of members and family members shall be as determined by the Annual General Meeting from time to time. Membership fees for the calendar year commencing the 1st January, shall be due from the 31st December of the preceding year. In the case of new members the subscription and nomination fees must be paid upon application for membership. A new member joining after the first of July in any year shall pay half the Annual subscription and this shall expire at the end of the current financial year. Any member wishing to resign their membership shall give notice in writing of their desire to do so to the Secretary of the Club, the remaining or unexpired portion of any subscription paid being forfeited. Any member who has not paid their subscription on or before the date due shall for a period of one month be a “member in arrears” their membership shall be deemed to be continuous. Any member whose subscription is not paid by the end of January each year shall be deemed to have resigned from the Club, with effect from the date the subscription was due.
- (c) Every member of the Club shall be entitled to all the privileges of membership excepting only that family members shall not be entitled to vote or to receive a free copy of the Club Magazine. Every member binds themselves to abide by the rules and regulations of the Club, and also any modification thereof made in conformity with such rules and regulations.
11. (a) Honorary Visiting Membership of the Club may be granted to any person at the discretion of the Management Committee.
- (b) HONORARY MEMBERS. Any person elected as Honorary Member of the Club shall remain an Honorary Member for a period of twelve months unless the Honorary Member requests in writing that the membership be withdrawn. Invitations for Honorary membership shall result from nominations in writing to the Secretary thirty days

prior to the A.G.M. and providing details of the reasons for such nomination.

(cont. P16)

15.

- (c) LIFE MEMBERSHIP shall be regarded as the ultimate honour which the Club can bestow upon a member who is considered to have rendered exceptional service to the Club. Such Life Membership shall be bestowed only upon the affirmative vote of not less than 75% of the members entitled to vote who are present at an Annual General Meeting or Extraordinary General Meeting. Such voting shall be by secret ballot.
 - (d) There shall be no more than twenty (20) Life Members within the Club at any one time. Election of Life Members shall be limited to two per annum. If more than two nominations are received the Management Committee will conduct a secret ballot and forward two nominations to the A.G.M. or Extraordinary General Meeting.
 - (e) Active Senior Member. Any member of the Club who has attained the age of 80 years and has been a member for 10 consecutive years, shall have the status of Active Senior Member bestowed upon them.
12. Regalia. Members shall be entitled to purchase Club badges and other such regalia as may be available from time to time.
 13. Past Presidents, Vice-Presidents, Honorary Members shall be entitled to wear a special badge signifying the honour bestowed upon them.
The above must be surrendered on resignation.
 14. Every member shall be furnished with a current copy of the rules of the Club as soon as practicable. The Secretary shall maintain a current copy of the rules which shall be available to any member at all reasonable times.
 15. A member may be required to present their current membership card as proof of membership when voting at meetings, when presenting a machine for Annual Inspection, when entering a Closed to Club event or when wishing to make use of any special facility afforded to Club Members.
 16. It is incumbent upon members to maintain their machines in good condition in furtherance of the Club's Objects, to this end organisers and entrants of events shall ensure that the machines used in such events conform with the machine specifications laid down in the appendices to the Club Rules.

17. All members with the exception of Family Members shall be entitled to receive a post free current copy of any official Club Magazine published and any other free publication which the Management Committee may produce. Extra copies or other publications shall be supplied at charges determined by the Management Committee.
18. No member of the Club shall publish any letter or document referring to the Club or purporting to be published in its name without prior permission of the Management Committee. Any liability arising from any publication made without such permission shall be entirely the responsibility of the individual or individuals concerned.

17.

SECTIONS

19. The Club may be composed of Sections formed on a geographical basis or for specific activity. Each section shall elect annually a Chairman, Honorary Secretary and Honorary Treasurer and a committee consisting of as many members as may seem necessary for the satisfactory running of the Section.

MACHINE CLASSIFICATION

20. **CLASS 1:** is for Motor Cycles constructed of parts manufactured prior to 1st January, 1919. Such machines shall be called Veteran or COMPOSITE Veteran Motor Cycles.
- CLASS 2:** is for Motor Cycles constructed of parts manufactured after 31st December, 1918 and prior to 1st January, 1931. Such machines shall be called Vintage or COMPOSITE Vintage Motor Cycles.
- CLASS 3:** is for Motor Cycles constructed of parts manufactured after 31st December, 1930 and prior to 1st January, 1945. Such machines shall be called Post-Vintage or COMPOSITE Post-Vintage Motor Cycles.
- CLASS 4:** is for Motor Cycles constructed of parts manufactured after 31st December, 1944 and more than twenty five (25) years old. Such machines shall be called STANDARD Post-War or COMPOSITE Post-War Motor Cycles.

DEFINITION OF STANDARD MOTOR CYCLES:

Bye-Law – page 21.

All machines are deemed to have a birthday on the 31st December each year.

DEFINITION OF COMPOSITE MOTOR CYCLES:

Motor Cycles constructed from PROPRIETARY parts but NOT including machines of recognised manufacturer's brand (i.e. – Brough Superior, Cotton, Dot, Zenith, etc. which shall be recognised in their own right).

18.

Motor Cycles constructed from parts of various years of one manufacturer (i.e. BSA, Matchless, Honda etc.) shall be known as Composite Motor Cycles Type A

Motorcycle constructed from parts from various manufacturers shall be known as Composite Motor Cycles Type B. Type B machines shall be recognised as a machine of its Engine Manufacturer (i.e. Triumph engine in a Norton frame shall be known as a Triumph Composite Type B).

DATING OF COMPOSITE MOTOR CYCLES:

Machines will be provisionally dated for the purpose of providing a year of manufacture for vehicle registration authorities Provisional dating will be based on the frame number (representing the Vehicle identification Number or VIN) and then can be completed at any stage of the restoration. Exception to the use of the frame number alone may apply as follows:

Where a machine has been or is being restored to represent an original machine of a different year, which matches the year of manufacture of the engine, the engine number may be used

In the case of a Composite Machine Type A, a machine where parts from a variety of years has been used, the younger of the engine or frame number shall be used

In the case of a Composite Machine Type B, the year of the engine manufacture shall be used.

Where no frame number exists, the engine number will be used.

CONFIRMATION OF DATING:

In all matters of dating of Motor Cycles, the Dating Officers' rulings shall be final and binding.

ADDITIONAL INFORMATION FOR MEMBERS

DATING YOUR MACHINE

In order to assist members in the correct restoration of their machines the Club has Dating Officers at their disposal, and very comprehensive data pertaining to a large number of machines, and they are also in touch with experts throughout the world.

We advise all members to see the Dating Officers before they commence restoration, as only too often have people spent lots of time and money on a job only to find that they have made mistakes that could easily have been eliminated.

All you need to do is purchase and fill in a dating form then the appropriate Dating Officer will provisionally date your machine for you. When you complete the restoration and obtain a roadworthiness certificate from the Machine Examiner, the Dating Officer will carry out the next step and officially date it. A dating certificate will then be issued.

CONCESSIONAL LICENCING

1. Concessional Licences are one of the privileges enjoyed by the V.M.C.C. of W.A. (Inc.). There are certain rules laid down by the Vehicle Licensing Authority, in conjunction with the licence, and members must abide by them.
2. Machines must be inspected annually by the Club Vehicle Scrutineers, if the licence has Condition 003 (Daylight use only) it must not be used at night, the user must carry the vehicle licence with him, and they can only be used for club events or road testing pertaining to such events.
3. Concessionally Licenced machines must be fitted with a “Veteran”, “Vintage”, “Post Vintage” or “Historic” plate according to Club Dating Rules.

Concessional Licences are only transferable to other eligible people. Such plates must be black lettered on a yellow ground and fitted above or below the rear licence plate.

Machines must display the current inspection sticker adjacent to the rear number plate.

4. We cannot stress too highly that the concession is a privilege – not a right, and all members must adhere to the rules.
5. All machines used in Club events must be examined annually irrespective of whether Concessionally or fully licenced.

LIBRARY

A library containing a number of technical books and also general information is available to members. Some of the books are irreplaceable, but it is possible to have photocopies made of any information that you may require.

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SPARE PARTS

The Club has a number of spares located in the Spare Parts Section and at various members' homes, so should you be in need of some parts, make your want heard at a General Meeting,.

YOU AND THE V.M.C.C. OF W.A. (Inc.)

Remember that you are only going to get back from the Club as much as you put into it. It is your Club, so make use of it and the services available, but also remember that when somebody asks for help to run an event, or for just help in solving what seems to them an insurmountable problem, you may be able to do the right thing for them.

A little advice or word of encouragement can make all the difference between an unhappy and a happy member.

BYE-LAWS AND REGULATIONS

V.M.C.C. OF W.A. (Inc.)

BASIC REQUIREMENTS FOR AUTHENTIC DATING

The machines must consist of at least four of the original six major components, i.e.:

Engine, gearbox or transmissions, frame, forks, petrol tank, wheels.

To be classed as original the components must come from a machine of the same make and type, but not necessarily the same year provided that the model concerned was manufactured basically unchanged over a period of years. Faithful reproductions of the two missing components are acceptable.

LIBRARY LENDING RULES

Library books may be borrowed from the library after supplying the Librarian with personal details as required by that officer.

Books may be borrowed for a maximum of two months. Extensions may be arranged with the Librarian.

No more than two books at a time may be borrowed.

Borrowers must supply a current residential address. P.O. Box numbers will not be accepted.

Some books will be on permanent closed reserve and may not be borrowed although arrangements can be made to provide photocopies so long as copyright is not infringed.

METHOD OF BORROWING BOOKS

1. A book list will be published periodically and members may select books from this list.
2. Members selecting books from this list may contact either the Librarian or Secretary at a Club Meeting, and the required item will be made available at the next meeting.

3. Members may contact the Librarian and arrange to pick up the items direct, if unable to attend the next meeting.
4. Country members requiring books direct from the library will be required to pay the cost of Registered Mail both ways.

CONCESSIONAL LICENSING

Members of the Vintage Motor Cycle Club of W.A. (Inc.) may, for a reduced fee, licence their vehicle under section 11 (2) of the Traffic Act, plus the required Third Party Insurance, Stamp Duty, etc. This is in effect a special limited licence known as Concessional Licence, the main criteria of which follow:

1. The applicant must be a financial member of the Club.
2. The machine must be examined by the Club's Vehicle Examiner initially and qualify for a roadworthiness Certificate of Inspection, then it must be checked by a Club Vehicle Scrutineer at least once annually.
3. The machine must be at least provisionally dated, and a Concessional Licence may be issued annually after the inspection referred to in "2".
4. Special plates marked (Veteran, Vintage, Post Vintage or Historic) are to be attached above or below the normal registration plate at the rear of the machine. These plates have Yellow background with black lettering. Machines must display the current inspection sticker adjacent to the rear number plate.
5. All members taking part in a Club event must have completed a Declaration and Indemnity form issued by the Club or an organiser of the event.
6. Concessionally Licenced machines with condition 003 on the licence papers may only be used during the official hours of daylight and only for approved Club events or road tests pertaining thereto.
7. A member with a Concessionally Licenced vehicle shall at all times manage and control the vehicle in a correct manner and in accordance with road courtesy and accepted driving technique, and shall not at any time indulge in any practice whilst driving the vehicle that might or could bring the Club under the unfavourable notice of the Police or the Public.
8. The driver of such a vehicle must have a current driver's licence for the type of vehicle concerned.

9. In the event of any breach of the foregoing requirements the Club Management Committee may cause withdrawal of the Concessional Licence and in some cases breach of the regulations may incur legal action.

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10. Concessional Licences are only applicable to machines conforming to General Rule 16, Page 16.

As a guide the minimum requirements are:

1. Provisionally dated.
2. Top mechanical condition.
3. All safety requirements must be met.
4. Flat (not convex) driving mirrors must be fitted.
5. Red reflector to the rear (two for sidecar outfits).
6. Must comply with the requirements of the Traffic Act.
7. Licence Disc Holder must be fitted to the left front of the Motorcycle.

11. With the changes to the Department for Planning and Infrastructure requirements for Concessional Licensing of machines, the Vintage Motor Cycle Club of W.A. (Inc.) has been approved as an Authorised Inspection Station (VCC 004). Each club examiner is licensed to inspect Veteran, Vintage and Post Vintage machines within the terms of their licence.
All club machines submitted for licensing for the first time will be examined in accordance with the requirements of the new regulations on them coming into force in 1996.

SPECIAL ANNUAL EVENTS

In order that certain events shall retain their character as originally intended, the following bye-laws shall apply.

TWO DAY TRIAL: This event is to be based on the Competition Regulations and Supplementary Regulations pertaining to it.

WEST AUSTRALIAN T.T. COMMEMORATION RUN: This event is to follow the format laid down in the Inaugural Run in October, 1975.

GOVERNING COMPETITIONS:

1. There shall be several types of events conducted by the Club.

These shall be –

Rallies

Reliability Trails

Gymkhanas

Displays

Parades

Timed Circuits

Petrol Consumption Tests

Others

2. The basic Rally and Trials Regulations shall be -

- a. Each event shall be in control of a Director approved by the Managing Committee. The Directors ruling may only be overruled by the Managing Committee.
- b. All participating motor cycles must be on the current Register of a recognised Club and approved by the Vehicle Scrutineers and Safety Officer prior to actual use in the event.

- c. All participants must be financial or Life Members of a recognised Club with the proviso that Temporary Members may not be required to pay a Membership Fee.
- d. All participants shall be holders of current relevant Driving Licences before being permitted to participate in public place events. (cont. P25)

- e. All motor cycles taking part in an event, competitively or otherwise, must be currently registered for use on public roads.
 - f. All participants shall sign an Entry Form prior to commencement in the event. The Entry Forms shall contain a correctly worded indemnification statement absolving the Club, the Director, all other Officials and members of all and any liability in respect to any accident arising out of, or in any way connected with the event.
 - g. Exclusion may result if it is proven that a participant received outside assistance during the event.
 - h. All Entry forms and/or copies of Regulations pertaining to a particular event shall indicate clearly the closing date of and place at which entries will close, together with the amounts of fees and method of payment. Failure to adhere to these directions will render an entry null and void.
 - i. A Rally may comprise one or more timed road sections, a Concours d'Elegance and/or other sub-events as may be deemed necessary.
 - j. Entrants must be in position at the start at the time specified.
 - k. It shall be the responsibility of the entrant to report to the starting area officials as early as practicable to obtain correct time, riding numbers, route sheets and any other information necessary to the successful running of the event.
 - l. Starting order shall be as stipulated by the Director and there shall be no right of appeal against the order of starting.
 - m. The standard method of scoring for the road section shall be –
 - 1 point for every minute at the start.
 - 1 point for every minute early at a control.
 - 1 point for every minute thereof late at a control.
 - 30 points for entering a control from the wrong direction.
- 30 points for stopping in sight of a control (bona fide breakdown excepted).
 - 30 points for not observing stop and give way signs.
 - 30 points for missing a control.

(cont. P26)

25.

- n. (1) Timing shall be recorded using a digital clock.
(2) Timing over the complete distance of the course shall be calculated from start to finish of any one day unless otherwise stated.
- o. Secret check points may be used but this must be known on supplementary regulations and/or route sheets.
- p. The maximum leeway in distance calculations for the Organisers shall be 2 ½%.
- q. Control points shall be open 30 minutes before the due arrival time of the vehicle concerned and closed 30 minutes after the due arrival time of the vehicle concerned.
- r. No personal advertising will be permitted.
- s. In the case of sponsored events, any contestant or other Member acting in such a way as to prejudice future sponsorship shall be treated as having breached Rule 4 of the Constitution.
- t. Sponsored advertising may be allowed only at the discretion of the Director who may be overruled only by the Committee.
- u. Calculation of points in Concours d'Elegance shall be at all times separate from other points scoring systems. The method of scoring Concours points shall be decided at the commencement of each year by the Managing Committee.
- v. A rally may, at the discretion of the Directors, include sub-events which may have no bearing on the allocation or scoring of points towards Perpetual Awards.
- w. No results shall be announced as other than "provisional" until they have been confirmed by the Managing Committee.

26.

(cont. P27)

- x. Protests relating to Concours judging shall not be accepted and/or heard. Protests on any other section of an event shall be lodged in writing, accompanied by a minimum Protest Fee of \$5.00, with the Secretary within 24 hours of announcement of the Provisional results. Upon the protest being upheld the Managing Committee may at its discretion return up to \$4.00 to the protestant. Protests shall be heard by the Managing Committee together with the Director of the event concerned. The final analysis of the event shall, when practicable, be presented at the following General Meeting of the Club, when participants may be given their control and tally sheets.
 - y. Any breach of traffic regulations during the course of an event on public roads shall be deemed a breach of Rule 4 and the persons concerned dealt with accordingly.
 - z. To be deemed a finisher, all entrants must check in at the final control or check point, handing in respective rally numbers, etc. where applicable.
- 3.
- a. All other events promoted and/or conducted by the Club shall be bound by Supplementary Regulations drawn up by the Managing Committee which may, at its discretion, vary such Regulations from time to time as may be deemed necessary.
 - b. The Managing Committee may draw up standard Regulations covering events other than Rallies. These Regulations shall not be changed without notice of such change being circularised to all members not less than 30 days prior to commencement of any event to which such Regulations may apply.
 - c. Events fall into three defined categories.
 - 1. Calendar Events:** those appearing in the annual calendar are regarded as approved without further action.
 - 2. Invitation Events:** these are events for which a written invitation or verbal advice is received and approved by the Management Committee

3. SPECIAL EVENTS:

(a) One Day Event: A minimum of two riders with Code 404 machines are to complete the event in one day. Approval is required by phone from the Special Events Officer (usually the Club Secretary) advising the Officer of names, machines and the start, destination and return points. The Officer will enter these events in a log to comply with D.P.I. club approved events using Code 404 machines.

(b) Prolonged Event: Where a member or members wish to participate in an event for more than one day using Code 404 machines, other than those Invitation Events approved by the Committee. An application must be submitted to the Management Committee six weeks prior to the event to allow time for the Committee to establish satisfaction of compliance to Club and Code 404 requirements. The participants must carry the Approval.

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